

Graduate Student Job Opportunity for a Returned Peace Corps Volunteer CAMPUS PEACE CORPS RECRUITER

The **Center for International Research, Education, and Development (CIRED)** at Virginia Tech is seeking a graduate student who is a **Returned Peace Corps Volunteer (RPCV)** to serve as the part-time Campus Peace Corps Recruiter (20 hours/week). The recruiter will be the main point of contact for people interested in joining the Peace Corps. Subject to the availability of funding, the position will begin August, 2021 and run through Spring Semester, 2022. The successful candidate will receive tuition remission and a graduate assistantship stipend. The closing date for applications is Friday June 11 or until filled.

Peace Corps Recruiter's responsibilities:

1. Ensure the presence of Peace Corps on campus by establishing relationships and maintaining contact with students, faculty members, student groups, and university units
2. Promote events according to an annual recruiting plan.
3. Provide information about Peace Corps service by holding information sessions on campus and making presentations in classes, at student club meetings, and career fairs.
4. Identify, mentor, and guide prospective Peace Corps volunteers in the application and interview processes.
5. Hold weekly office hours at the Career and Professional Development Office to answer questions and work with contacts and applicants.
6. Develop and submit a Strategic Recruitment Plan for approval by the Supervisor and the Regional Recruiter within 30 days of starting.
7. Communicate with the Regional Recruiter regarding progress and submit information that tracks performance compared to the plan.
8. Prepare a mid-year and final report. The reports are brief overviews of outcomes compared to goals.

Required Qualification: The position requires prior service as a Peace Corps volunteer

To Apply:

Send a cover letter, a current resume, and names/addresses of three references to the recruiter supervisor, Larry Vaughan at larryjv@vt.edu with the subject heading "Peace Corps Recruiter application".

About Virginia Tech and the Center for International Research, Education, and Development (CIRED)

Virginia Tech is a comprehensive public university founded in 1872. Virginia Tech's motto is *Ut Prosim* (That I May Serve). The Center for International Research, Education, and Development (CIRED) links Virginia Tech's research, teaching, and outreach efforts to the world. CIRED supports the university's global mission by developing and managing projects that draw on the university's capabilities and applying them through multi-disciplinary and multi-institutional partnerships.

Equal Employment Opportunity/Affirmative Action Statement:

Virginia Tech does not discriminate against employees, students, or applicants on the basis of age, color, disability, sex (including pregnancy), gender, gender identity, gender expression, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran status, or otherwise discriminate against employees or applicants who inquire about,

discuss, or disclose their compensation or the compensation of other employees or applicants, or on any other basis protected by law.

For inquiries regarding non-discrimination policies, contact the Office for Equity and Accessibility at 540-231-2010 or Virginia Tech, North End Center, Suite 2300 (0318), 300 Turner St. NW, Blacksburg, VA 24061.