The Chief of Party, Guatemala Sustainable Forest Management and Water Activity

Virginia Tech's Center for International Research, Education, and Development (CIRED) is seeking a Chief of Party to lead a five-year, USAID-funded project in Guatemala. The project to will support mitigation and adaptation to climate change by improving natural resource management, building technical and institutional capacity, and supporting the implementation of legal and policy frameworks.

Duties and Responsibilities

The Chief of Party (COP) will be located in Guatemala to provide day-to-day management of personnel and implementation, including ensuring that technical and financial reporting requirements are met. Specifically, these responsibilities include:

- Providing management, vision, strategic direction and leadership to the program, working together with other staff at the Virginia Tech Center for International Research, Education and Development (CIRED) to ensure the quality and timeliness of activities and reporting;
- Ensuring project operations are compatible with Virginia Tech policies and procedures and in compliance with USAID rules and regulations;
- Communicating regularly with USAID/Guatemala, CIRED, Government of Guatemala counterparts, and project stakeholders and partners;
- Providing leadership for programmatic efforts related to the project objectives, activities, and outcomes;
- Managing project staff and supporting their project implementation functions and responsibilities;
- Overseeing the development and review of annual work plans and budgets;
- Overseeing the preparation of reports to meet USAID requirements;
- Cultivating relationships with technical and educational institutions, government officials and policy makers, and internal and external partners in the relevant natural resource, forestry, and water sectors;
- Developing opportunities for private sector engagement; and
- Performing other related duties and functions as assigned.

Qualifications

- Minimum of a master's degree in a relevant discipline is required, e.g., forestry, natural resource management, water management, earth sciences, agriculture, resource economics.
- Not less than 10 years of professional experience in areas essential for successful implementation of this program – forestry, water, natural resources management, agriculture, climate change adaptation, community-based development, and/or policy, economic, social, and market issues in these areas in Guatemala and/or Latin America;

- Minimum of 7 years of experience leading and managing large, complex multi-disciplinary teams, preferably as a Chief of Party for USAID-funded projects in Latin America;
- Strong team building, coalition-building, representational, collaborative learning, and communication skills;
- Fluency in written and oral English and Spanish;

How to Apply

Send a cover letter, current CV/resume and three professional references contacts history by email to: CIRED.Jobs@gmail.com. Applications will be reviewed beginning January 7, 2019. The position will remain open until filled. Only short-listed candidates will be contacted. Hiring is contingent upon successful award of the project.

Virginia Tech is an equal opportunity and affirmative action employer. Women, minorities, individuals with disabilities, and protected veterans are strongly encouraged to apply. Anyone having questions concerning discrimination or accessibility should contact the Virginia Tech Office for Equity and Accessibility.

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